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| <b>Meeting Title</b> | <b>Board of Directors</b> |                    |                   |
| <b>Date</b>          | <b>12.11.20</b>           | <b>Agenda item</b> | <b>Bo.11.20.6</b> |

## Report from the Chairman

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|---|--|-------------|--|
| <b>Presented by</b>                         | Dr Maxwell Mclean, Chairman  |             |  |
| <b>Author</b>                               | Jacqui Maurice, Head of Corporate Governance   |             |  |
| <b>Lead Director</b>                        | Dr Maxwell Mclean, Chairman  |             |  |
| <b>Purpose of the paper</b>                 | The report provides an update on activity and engagement involving the Council of Governors since the previous report provided to the Board in September 2020. |             |  |
| <b>Key control</b>                          | N/A  |             |  |
| <b>Action required</b>                      | To note  |             |  |
| <b>Previously discussed at/ informed by</b> |  |             |  |
| <b>Previously approved at:</b>              | <b>Committee/Group</b>   | <b>Date</b> |  |
|   |  |             |  |
|   |  |             |  |

### Situation

#### 1. Our Council of Governor public meetings

Due to the current restrictions in place with regard to the Covid 19 pandemic our public meetings will continue to take place until further notice. We are however taking steps for our open meetings to be accessible to the public. The council meeting held on 15 October has been recorded and uploaded to the trust's you tube channel on 16 October 2020. The annotated agenda providing a time stamp for each item has been published on the Trust website [here](#) along with the link to the [recording](#).

#### 2. A summary of the Council of Governors meeting held 15 October 2020

The board is asked to note the following summary of key matters considered at the latest meeting of the council of governors.

- A sad farewell to two of our Governors**

The Council noted that it is with regret that Mr David Robertshaw, public governor Shipley and; Ms Hilary Meeghan, public governor Bradford South had resigned from their governor roles.



Mr David Robertshaw



Ms Hilary Meeghan

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I took the opportunity at the meeting to thank both David and Hilary for the support and commitment they have provided to the trust during their tenure as governors and wished them both well with their future endeavours. An election process to fill the vacancies left by David and Hilary will launch in early 2021.

- **Nominations and Remuneration Committee (NRC) related matters**

NRC membership: Governors formally welcomed Mr Amit Bhagwat, public governor and Professor Alistair Goldman, partner governor as members of the committee following a recruitment drive launched in July 2020.

Non-Executive Director Appointment: The work of the committee in longlisting, shortlisting and planning for the non-executive director interview process (which took place on 8 September) was acknowledged by the council.

Non-Executive Director Appraisals: The council received my report on non-executive director appraisals undertaken during July 2020 and confirmed that they were assured by the report received.

- **Annual General Meeting / Annual Members Meeting (AGM/AMM)**

I formally thanked David Wilmshurst, Pauline Garnett, Wendy McQuillan, Mark Chambers and Ruth Wood; the governors who volunteered to form a small group to help in shaping the agenda for the AGM/AMM which we delivered on 8 September 2020. Due to the restrictions in place as a result of the pandemic our event was streamed live for the first time. The video of our AGM/AMM remains available here at this link <https://www.youtube.com/watch?v=yfeQ40zwKqE&feature=youtu.be> During our live streaming 70 of our foundation trust members, the public and staff joined us for the meeting. Since then, our AGM /AMM has attracted 477 views to date. Our annual report and accounts remain available [here](#) along with our new governor and membership publication produced to support the AGM/AMM which is available [here](#) and also attached at appendix 1.

- **Governor FOCUS (NHS Providers)**

The Council discussed and noted two key items from the October issue of governor FOCUS, published quarterly by NHS providers. These were the:

Governor elections to the Governor Advisory Council (GAC). The GAC is comprised of eight governors elected by NHS providers member trusts, and one chair who is an NHS providers board member. The committee oversees the governor support work undertaken by NHS providers and also advice on governor-specific issues.

Since the council meeting in October 2020, Pauline Garnett, staff governor is confirmed as the Trust's nominee to the GAC. If successful in the national elections to be held early next year she will be moving to a second term.

"Impact of coronavirus – a staff governor's reflection". This item features reflections from Pauline Garnett. "Pauline shares examples of how she and her trust responded to the unprecedented challenges of coronavirus, and reflects on the ways in which governors have successfully adapted to the situation". I would encourage all to read this excellent piece which is appended for ease of reference at appendix 2.

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- **People, Partners and Place**

The council had an opportunity to hear and discuss the plan which sets out the first steps in our journey towards jointly developing a new 5 year strategy with partners across Bradford District and Craven.

- **Developing our Corporate Governance Model**

The council was in receipt of a comprehensive presentation on progress in relation to the implementation of our new corporate governance model.

- **Hospital Charity Campaign**

Karen Dawber, chief nurse highlighted Bradford's Big Neonatal Appeal and discussed with governors opportunities for their involvement. More information regarding the appeal is available on line at <https://bradfordhospitalscharity.org/big-neonatal-appeal/>

### 3. **Non-Executive Director Resignations and Appointments**

- Further to the council's approval of a new non-executive director in September 2020, the 'Fit and Proper Persons' requirements are almost complete and an announcement to introduce the trust's new non-executive is expected imminently.
- Ms Trudy-Feaster Gee has, with regret, formally advised that she is now no longer able to continue on into her second term as a non-executive director. Trudy's second term was due to commence on 1 January and as such she will formally step down from the board of directors on 31 December 2020.

The council of governors has, following the receipt of a recommendation from the NRC, considered the matter and on 20 October 2020 approved an additional appointment from the strong field of candidates interviewed on 8 September 2020 to take on the vacated non-executive position. The candidate is currently undergoing the requisite checks with regard to the Fit and Proper Persons regulations. Once these are complete and deemed satisfactory a public announcement will follow.

- I am also saddened to report that Professor Laura Stroud, non-executive director representing the School of Medicine at Leeds University, stood down from the board at the end of her first term on 23 October 2020. Plans are underway to appoint a new non-executive director nominated by the School of Medicine in line with our constitution.

Both Laura and Trudy have contributed immeasurably to the developments at our trust over the last three years and whilst we are all sad to see them both leave; on behalf of the Board and Council of Governors I wish to take this opportunity to wish them well in their future ventures.

### 4. **My quarterly meeting with Governors**

My next quarterly session with governors is scheduled for Tuesday 12 January 2021. This provides a general opportunity for an informal meeting to take place between myself and the governors. I would welcome any comments from board members as to matters for discussion.

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## 5. Joint Session: Governors and Non-Executive Directors

I am also pleased to advise that the next joint closed session between the non-executive directors and the governors will take place on Thursday 21 January 2021 from 2.15pm to 3.15pm (prior to the council of governors meeting).

### Recommendation

The board of directors is asked to note the report.